

# MINNEAPOLIS MONTHLY MEETING

## Closer (Care of Meeting) Instructions

December 2023

### Unprogrammed worship

- Worship begins at 9 A.M.
- Introduce yourself to both attenders in the Meeting room and online.
- Hold the mic close to your mouth.
- If you are wearing a mask, remove it briefly while speaking.

Give this reminder to Friends on Zoom. "If you are on Zoom, please find a place in your home to settle into worship. If you must move during worship, please turn your camera off until you resettle. Movement on Zoom is distracting to others."

- On the second Sunday of the month, worship ends at 9:40 and transitions smoothly into Monthly Meeting for Business.
- We use an abbreviated closing protocol on this Sunday.
- At 9:40 ask for visitors or those who have been gone for a while in the meetinghouse and on Zoom to introduce themselves. Invite them to sign the guestbook in the entryway.
- Following introductions, end worship with language such as, "Friends are invited to stay for monthly meeting for business or to go in peace."
- On all other Sundays, at 10 A.M., thank Friends and ask for visitors or those who have been gone for a while, in the meetinghouse and on Zoom, to introduce themselves. Invite them to sign the guestbook in the entryway.
- Ask if anyone in the meetinghouse and on Zoom has a message that did not rise to the level of vocal ministry during worship that they would like to share.
- Ask for joys and concerns.
- Ask for any announcements about Mid-Morning Program.
- Close with "Friends go in peace," or "Friends are at liberty."
- Note: closing should not last longer than 10:10 to allow prep time for Mid-Morning Program.

## Semi-programmed Meeting for Worship

- On most Sundays, Worship begins at 11:15 A.M. and ends at 12:15 P.M.
- On the second Sunday of the month, Meeting for business ends at 11:15 A.M. and transitions into worship.
- Note: Monthly Meeting may go over time.
- On most Sundays, a prelude may be offered.
- Hold the mic close to your mouth.
- If you are wearing a mask, remove it briefly while speaking.
- After a brief silence introduce yourself as the closer and identify the person who is the planned speaker.
- Give the name and number (if it is in the hymnal) of the opening hymn.
- To close meeting for worship, if there is a closing hymn, give the name and number, (if it is in the hymnal) at 12:10 on 1<sup>st</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> Sundays. On second Sundays, close worship at noon.
- Thank Friends, those who spoke and those who ministered from the silence. Thank those who offered ministry to facilitate our worship today.
- Ask for visitors or those who have been gone for a while, in the meetinghouse and on Zoom, to introduce themselves if they feel comfortable doing so. Invite them to sign the guest book in the entryway.
- Ask if anyone, in the meetinghouse and on Zoom, has a message that did not rise to the level of vocal ministry during worship that they would like to share.
- Ask if Friends, in the meetinghouse or on Zoom, have joys or concerns to share.
- Direct Friends' attention to announcements in the bulletin and give a reminder to submit announcements to the Meeting Coordinator by Thursday noon before meeting for worship.
- On the second Sunday close Meeting for worship at 12 P.M. with "Friends go in peace," or "Friends are at liberty."
- On other Sundays close Meeting for worship at 12:15 using similar language.