

Minneapolis Friends Meetinghouse Use Policy

1. Requests for use of the building should be directed to the office manager of Minneapolis Friends Meeting. A building request form should be filled out.

2. Minneapolis Friends Meeting and the Mayim Rabim congregations worship in the meeting house. Below find a prioritized list of potential uses of the meetinghouse. All use must be scheduled in advance with the office manager.

A) Minneapolis Friends Meeting worship and the FNVW Craft Sale.

B) Mayim Rabim worship and religious holidays.

C) Meeting business and committees.

D) Mayim Rabim business and committees.

E) Other Minneapolis Meeting member use.(Rental fees apply except for Friends Organizations.)

F) Outside organizational use.(Rental fees apply.)

3. Only a member of Minneapolis Friends Meeting may request use of the building for a non-Meeting group whose mission and activities are consistent with Friends' practice, as determined by Minneapolis Meeting office staff and/or trustees. That member will be responsible for rental fees, locking and unlocking the meetinghouse, and assuring that the space is used and cleaned up in an appropriate way. An attender may initiate a building use request by an outside group, but they must find a member who will be responsible for the event.

4. Activities that lead to too much stress or wear and tear on the building, such as regular dances, will not be considered for building use. In addition, the meeting house should not be used as a place of business.

5. It is preferred that any group use the most energy-efficient space. We encourage groups to consider use of the conference room and downstairs space as their first option.

6. Children must be directly supervised when apart from adults and in compliance with Guidelines and Procedures for the Protection of Children at Minneapolis Friends Meeting.

7. There is to be no smoking, use of alcoholic beverages, or illegal drugs on the meetinghouse property.

8. Rental groups that plan to charge fees must have prior approval of the trustees.

Fees: There will be no charge for the use of the building by Friends' organizations.

For outside groups, the fees are as follows:

	<u>up to four hours</u>	<u>all day</u>
downstairs	\$ 50.00	\$ 85.00
upstairs	\$ 75.00	\$125.00
conference room	\$ 25.00	\$ 40.00
whole building	\$125.00	\$210.00

If the group needs the use of the kitchen for a meal, there is an additional charge of \$20.00.

If the group needs child care facilities, they must rent the downstairs space.

If the above fees are too burdensome, the fees may be negotiated with Minneapolis Friends Meeting Trustees by phone.

One-half of the fees are due before the event. The balance is due one week after the event.